2024 Spring Semester
Admission Guidelines for International Double Degree Students

Application Portal:

https://admissions.ntust.edu.tw/dualdegreeapp/index/index/applyIntladmissionSn/24

Office of International Affairs

1. Programs

"V" indicates that the department sign Double Degree Program Agreement with the institution.

	Japan				Indonesia								
	University of Tokushima	Kyushu University	Kyushu Institute of Technology	Nagoya University of Commerce and Business	Universitas Indonesia	Institut Teknologi Bandung	Institut Teknologi Sepuluh Nopember	Universitas Gadjah Mada	Diponegoro University	Widya Mandala Catholic University	Petra Christian University	Universitas Islam Indonesia	BINUS University
Automation and Control	V	V	V		V	V	V	V					
Mechanical Engineering	V	V	V		V	V	V	V					
Materials Science and Engineering	V	V	V		V	V	V	V					
Civil and Construction Engineering	V	V	V		V	V	V	V			V		
Chemical Engineering	V	V	V		V	V	V	V	V	V			
Electro-Optical Engineering	V	V	V		V	V	V	V					
Electronic and Computer Engineering	V	V	V		V	V	V	V					
Electrical Engineering	V	V	V		V	V	V	V					
Computer Science and Information Engineering	V	V	V		V	V	V	V					
MBA						V	V	V					
Management Undergraduate Program				V									
Finance						V	V	V					
Industrial Management					V	V	V	V				V	

	Japan				Indonesia								
	University of Tokushima	Kyushu University	Kyushu Institute of Technology	Nagoya University of Commerce and Business	Universitas Indonesia	Institut Teknologi Bandung	Institut Teknologi Sepuluh Nopember	Universitas Gadjah Mada	Diponegoro University	Widya Mandala Catholic University	Petra Christian University	Universitas Islam Indonesia	BINUS University
Business Administration						V	V	V					
Information Management					V	V	V	V					V
Architecture			V			V							
Design			V			V							
Applied Foreign Languages						V							
Digital Learning and Education						V							
Applied Science and Technology	V	V	V		V	V							
Biomedical Engineering	V	V	V		V	V							
Color and Illumination Technology	V												

	Philippines	Czech	France		Germany		Ethiopia
	De La Salle University	Czech Technical University in Prague	Ecole Centrale Marseille	Excelia	Heilbronn University of Applied Scicnces	Pforzheim University	Bahir Dar University
Automation and Control	V						
Mechanical Engineering	V						
Materials Science and Engineering	V						
Civil and Construction Engineering	V						
Chemical Engineering	V						V
Electro-Optical Engineering	V						

	Philippines	Czech	France		Germany		Ethiopia
	De La Salle University	Czech Technical University in Prague	Ecole Centrale Marseille	Excelia	Heilbronn University of Applied Scicnces	Pforzheim University	Bahir Dar University
Electronic and Computer Engineering	V	V	V				
Electrical Engineering	V						
Computer Science and Information Engineering	V						
MBA	V			V	V	V	
Finance	V			V	V	V	V
Industrial Management	V			V	V	V	V
Business Administration	V			V	V	V	V
Information Management	V			V	V	V	V
Architecture	V						
Design	V						
Applied Foreign Languages	V						
Digital Learning and Education	V						
Applied Science and Technology	V						
Biomedical Engineering	V						

2. **Academic Year:** NTUST runs 2 semesters in each academic year. The spring semester is scheduled from February to June, while the fall semester is from September to January of the following year.

3. **Entry Requirements:** The Dual Degree Program is only available for students who are currently enrolled in one of our partner universities.

4. Application timetable

Date	Schedule	Detail
Jun. 30, 2023	Guidelines are available and the application portal opens for 2024 Spring Admission	If you would like to apply to the National Taiwan University of Science and Technology (Taiwan Tech) as an international dual degree student, you must first find a referee from your home university or Taiwan Tech who will need to be able to confirm your identity as a dual degree student. Your application will not be considered if we do not receive a response from your referee.
July 10, 2023 to Sep. 11, 2023 12:00 noon	Online application period	- Please remember your application account. You will need it to change the application information, upload documents, and check your application status and admission results. - All required documents shall be uploaded in PDF files, except for the photo which shall be in JPG format. Each document shall not be larger than 5MB. Applicants are to upload each of the documents to their respective fields. Only one file for each field is accepted. Thus, if applicants have multiple files for a field, applicants will need to combine them into one file first before uploading.
Nov. 1, 2023 14:00	1st stage announcement of admission and NTUST scholarships result	This is a preliminary result regarding NTUST scholarships. For those who have been awarded a full scholarship, the result has already been confirmed. For those who have been awarded a partial scholarship, a tuition fee waiver scholarship, or no scholarship at all, this result might be upgraded if the scholarship recipients decline the offer of admission. The resulting scholarship vacancies will be filled in sequence by students ranked lower than the vacancy on the admissions list.
Nov. 1, 2023 to Nov. 10, 2023	Confirmation of your intention to enrollment	Failure to reply within the deadline will be regarded as voluntarily giving up admission.
Nov. 23, 2023 14:00	NTUST scholarships result confirmation and admission letter delivery	Your scholarship may be upgraded according to the reply of 1st stage admission result.
Jan. 20, 2024	Deadline for health report online submission	All new students should pass this health check.

5. Applicaion required documents.

Required documents	
Documents	**Details**
Photo	A close-up color shot of the head and shoulders (no hats) within the last 6 months will be used to make a student ID card if the applicant gets admitted.
Curriculum Vitae	
Certificate of Enrollment from your **current (home) university**	
Original Transcript of Record in English from **your current (home) university**	
Original Diploma / Certificate in English from your **previous degree**	Applicants who are going to apply for a bachelor's double degree program, please provide a high school diploma; for applicants who are going to apply for a master's double degree program, please provide a bachelor's diploma; for those who are going to apply for Ph.D. double degree program, please provide master diploma.
Original Transcript of Record in English from **your previous degree**	The enrollment period of one's previous degree should meet the following requirement: at least 32 months of enrollment prior to the conferral of a bachelor's degree, at least 8 months of enrollment prior to the conferral of a master's degree, at least 16 months of enrollment prior to the conferral of a Ph.D. degree.
English Proficiency Test Certificate	TOEIC 600 or its equivalent or please provide a language proficiency test certificate in accordance with the requirement of each department. Language Proficiency Test Comparsion Chart (see appendix). Applicants who meet any one of the following criteria are exempted from providing certificates of language proficiency: 1. Applicants from English as the official or common language countries (Belize, Canada, Commonwealth of Australia, Kindom of Eswatini, New Zealand, Republic of Ireland, Republic of the Philippines, Republic of Singapore, Republic of South Africa, United Kingdom of Great Britain and Northrn Ireland, United States of America, Saint Lucia, Saint Vincent, and the Grenadines) 2. Applicants whose previous degree was obtained from English as the official or common language countries (Belize, Canada, Commonwealth of Australia, Kindom of Eswatini, New Zealand, Republic of Ireland, Republic of the Philippines, Republic of Singapore, Republic of South Africa, United Kingdom of Great Britain and Northrn Ireland, United States of America, Saint Lucia, Saint Vincent and the Grenadines) 3. Applicants whose previous degree was conducted in English. 4. If an applicant is not from the countries listed above, the department may consider his/her submitted documents to determine if his/her language proficiency is equivalent to applicants from countries where English is an official or

	commonly used language. If so, the applicant may be exempted from submitting language test certificates.
Financial Statement	1. Please submit a financial statement within the online intention reply for enrollment period. 2. Applicants who have not received any scholarships, including non-scholarship or tuition waiver-only, must upload a financial statement showing at least 4,000 USD to complete their online reply. The financial statement must be an English document issued by a bank. Applicants who have been granted scholarships or assistantships by NTUST professors or departments / graduate institutes may submit relevant proofs instead of a bank statement. Failure to submit the required financial statement by the deadline or submitting a document that does not meet the requirements will result in the applicant voluntarily giving up their qualification. 3. If the bank account statement is under the applicant's parent's name, please submit the bank statement and the financial supporter's signed guarantee of financial support.
Other documents required by each department/graduate institute	Please refer to the required documents for the department/graduate institute.

6. **NTUST Scholarships**

Graduate students from abroad applying for admission to the double degree program may apply for a one-year scholarship; continuation of the scholarship depends on the student's academic and research performance. The department will determine the type of NTUST scholarship based on the applicant's qualifications. For scholarship recipients, tuition and fees are waived for each year of the scholarship. Applicants could apply for this scholarship through the admission application system. For further information, please refer to the following website: https://oia-r.ntust.edu.tw/p/412-1060-8931.php?Lang=en

Type of NTUST scholarship		Duration	Amount of scholarship
Full scholarship	Master's program	Maximum 1 years	NT$12,000 per month
	Ph.D. program	Maximum 3 years	NT$18,000 per month
Partial scholarship	Master's program	Maximum 1 years	NT$ 9,000 per month
	Ph.D. program	Maximum 3 years	NT$12,500 per month
Tuition waiver	Master's program	Maximum 1 years	
	Ph.D. program	Maximum 3 years	

** For the NTUST scholarship recipient, both those receiving a full monthly stipend and those with a partial monthly stipend, the department or thesis advisor must provide NTD 6,000 of the monthly stipend to master's students and NTD 6,000 of the monthly stipend to doctoral students, with the remaining portion of the stipend provided by the university. This regulation will be applied beginning from the second year of master's and doctoral degree students, and continuing into the third year of doctoral

degree students; some of the departments may put this policy into practice starting from the first year. For example, a master's degree student with a full monthly stipend will receive NTD 6,000 from the department and NTD 6,000 from the university.

7. **Application Results**

Applicants will be informed to check the admission result via the online application system by email and a Letter of Admission will be sent by postal service. Please provide an actual postal mailing address for sending the Admission letter. Applicants must take full responsibility for the consequences if the Admission letter is undeliverable due to an incorrect mailing address or wrong personal information.

8. **Confirmation of Your Intention to Enroll**

Admitted applicants should reply with their intention for enrollment by logging in to the online application system in compliance with the schedule indicated in the admission notice to complete online-reply procedures. Failure to submit within the deadline will be regarded as voluntarily giving up admission. Admitted applicants can defer their admission for one semester. If admitted applicants want to defer their admissions to next semester, please first select the positive answer for their enrollment intention, and then start the deferral procedure. **Please note that the scholarship will not be deferred!**

9. **Registration**

A. New students are required to physically register at Taiwan Tech **before February 19th, 2024** (the first day of classes). In special circumstances, admission may be postponed until March 1st (the last day for course adding or dropping). Students who fail to register by March 1st will be considered to have given up their admission for the spring semester of 2024. More details can be downloaded through the application portal from **Nov. 23, 2023**.

B. Admitted students are required to submit the following documents upon their registration at Taiwan Tech:

1) For students from **Indonesia**, **the Philippines**, **Vietnam,** and **Malaysia** who have also graduated from universities in their home countries are **not** required to do authenticate on the diploma, transcript record, Medical and Accident Insurance, but the financial statement still needs to be certified by a notary public.

Documents	Details
Passport	
ORIGINAL diploma	Master's program: Please submit Bachelor's degree
ORIGINAL transcript of academic records in English	Ph.D. program: Please submit master's degree
Certificate of medical and accident insurance	The insurance should cover at least six months starting from the date of entry into Taiwan.

Financial statement	1. Those students who receive full or partial NTUST scholarships are exempt from this. 2. It shall show at least 4000 U.S. dollars to support their living costs. 3. The statement shall be certified by a notary public. 4. Applicants who receive support from other funding institutions, must provide supporting documents. 5. If the account name stated in the bank statement is the name of the applicant's parents, a declaration of financial support written by that parent is required. In that statement, the sponsor must declare that she/he would pay for all expenses incurred during the applicant's studies in Taiwan.
Health certificate	Please upload it in the application system by Jan. 20, 2024.

2) For students **from countries other than the six countries stated above**, or students from the four countries stated above but graduated from universities outside their home countries are required to submit the **following documents which should be authenticated by an overseas Embassy of R.O.C (Taiwan) or Mission of R.O.C (Taiwan)** upon arrival for registration.

Documents	Details
Passport	
ORIGINAL diploma and its authentication	Master's program: Please submit Bachelor's degree Ph.D. program: Please submit master's degree
ORIGINAL transcript of academic records in English and its authentication	
Certificate of medical and accident insurance	The insurance should cover at least six months starting from the date of entry into Taiwan. If the insurance is issued in a foreign country, it shall be authenticated by an overseas Embassy of R.O.C (Taiwan) or the Mission of R.O.C (Taiwan).
Financial statements and its authentication	1. Those students who receive full or partial NTUST scholarships are exempt from this. 2. It shall show at least 4000 U.S. dollars to support their living costs. 3. The statement shall be authenticated by an overseas Embassy of R.O.C (Taiwan) or Mission of R.O.C (Taiwan) 4. Applicants who receive support from other funding institutions, must provide supporting documents. 5. If the account name stated in the bank statement is the name of the applicant's parents, a declaration of financial support written by that parent is required. In that statement, the sponsor must declare that she/he would pay for all expenses incurred during the applicant's studies in Taiwan.
Health certificate	Please upload it in the application system by Jan. 20, 2024.

C. The admission letter does not guarantee the issuance of a visa. A visa can be approved only by the Bureau of Consular Affairs, Ministry of Foreign Affairs, or Taiwan Overseas Representative Offices. Some Taiwan Overseas Representative Offices may require the applicants to submit proof of Chinese Language

Proficiency (enrolling in Chinese-taught programs) or proof of English Language Proficiency (enrolling in English-taught programs) for visa application. For the requirement of visa application, please contact the Taiwan Overseas Representative Office in/near your country.

D. Admitted students would be able to select courses only after they have finished on-site registration procedures within the designated dates (which will be announced in the application system). If due for any reason, students fail to finish the procedures within the designated dates, he/she should be responsible for the consequences.

E. According to NTUST General Academic Regulations, students who are pregnant, fulfilling their military service, nursing kids under 3 years old, or with other unresistable reasons can apply for admission deferral. Please provide related documents. Their scholarship (if any) will be on hold until they register at NTUST.

F. Dormitory: Foreign student bed allocation protocol:
1) Undergraduates: freshmen, two-year upper division programs and dual-degree program students will be the priority when allocating beds, and sophomore and Local students must take part in drawing lots.
2) Master students (including first and second year) will be the priority when allocating beds.
3) Doctoral students (including first to fifth year) will also be the priority when allocating beds.
4) If the guidelines are not completely matters concerned, please proceed in good compliance with NTUST admissions committee resolutions and relevant regulations.

9. **Contact Information**

Events	Office in Charge	Contact Information
Application, registration, NTUST scholarship, Visa application	Office of International Affairs	weihua@mail.ntust.edu.tw
Campus dormitory	Office of Student Affairs	886-2-2737-6313 chujui@mail.ntust.edu.tw
Health certificate/report	Office of Student Affairs-Health Center	886-2-2737-6137 angela@mail.ntust.edu.tw

10. Required Documents for Departments/Graduate Institutes

● **Department of Computer Science and Information Engineering** ● **Graduate Institute of Applied Science and Technology**	
Website	https://www.ntust.edu.tw/files/40-1126-1198.php?Lang=en
Contact person	https://www.admission.ntust.edu.tw/p/412-1052-8757.php?Lang=en
Program	Master's program (English-taught programs)
Required documents	1. Curriculum Vitae 2. Recommendation letter 3. Certificate of Enrollment from your current (home) country 4. Original transcript of record in English from your current (home) country 5. Thesis Advisors Agreement Form
● **Department of Mechanical Engineering** ● **Department of Materials Science and Engineering** ● **Department of Civil and Construction Engineering** ● **Department of Electronic and Computer Engineering** ● **Department of Electrical Engineering** ● **Graduate Institute of Electro-Optical Engineering** ● **Department of Architecture** ● **Graduate Institute of Digital Learning and Education** ● **MBA**	
Website	https://www.ntust.edu.tw/files/40-1126-1198.php?Lang=en
Contact person	https://www.admission.ntust.edu.tw/p/412-1052-8757.php?Lang=en
Program	Master's program
Required documents	1. Curriculum Vitae 2. Recommendation letter 3. Certificate of Enrollment from your current (home) country 4. Original transcript of record in English from your current (home) country

Department of Information Management • Graduate Institute of Finance	
Website	https://www.ntust.edu.tw/files/40-1126-1198.php?Lang=en
Contact person	https://www.admission.ntust.edu.tw/p/412-1052-8757.php?Lang=en
Program	Master's program / Ph.D. program (English-taught programs)
Required documents	1. Curriculum Vitae 2. Recommendation letter 3. Certificate of Enrollment from your current (home) country 4. Original transcript of record in English from your current (home) country

Department of Applied Foreign Language	
Website	https://www.ntust.edu.tw/files/40-1126-1198.php?Lang=en
Contact person	https://www.admission.ntust.edu.tw/p/412-1052-8757.php?Lang=en
Program	Master's program
Required documents	1. Curriculum Vitae 2. Recommendation letter 3. Certificate of Enrollment from your current (home) country 4. Original transcript of record in English from your current (home) country 5. Study plan (500 words) 6. English proficiency test: TOEFL iBT 87 or its equivalent 7. Report or publication in English

Department of Industrial Management	
Website	https://www.ntust.edu.tw/files/40-1126-1198.php?Lang=en
Contact person	https://www.admission.ntust.edu.tw/p/412-1052-8757.php?Lang=en
Program	Master's program / Ph.D. program (English-taught programs)
Required documents	1. Curriculum Vitae 2. Recommendation letter 3. Certificate of Enrollment from your current (home) country 4. Original transcript of record in English from your current (home) country 5. English proficiency test: TOEFL ITP 500 or its equivalent

Department of Business Administration

Website	https://www.ntust.edu.tw/files/40-1126-1198.php?Lang=en	
Contact person	https://www.admission.ntust.edu.tw/p/412-1052-8757.php?Lang=en	
Program	Master's program (English-taught programs)	Ph.D. program (English-taught programs)
Required documents	1. Curriculum Vitae 2. Study plan (500 words) 3. English proficiency test: TOEFL iBT71 or its equivalent 4. 3-5mins video file. (about your personality, motivation to study, the reasons why you choose our program, and why we should accept your application......)	1. Curriculum Vitae 2. Study plan (500 words) 3. English proficiency test: TOEFL iBT71 or its equivalent 4. Research outcome or publications 5. 3-5mins video file. (about your personality, motivation to study, the reasons why you choose our program, and why we should accept your application......)
Optional documents		Master thesis

Department of Design

Website	https://www.ntust.edu.tw/files/40-1126-1198.php?Lang=en
Contact person	https://www.admission.ntust.edu.tw/p/412-1052-8757.php?Lang=en
Program	Master's program (English-taught programs)
Required documents	1. Curriculum Vitae 2. Recommendation letter 3. Certificate of Enrollment from your current (home) country 4. Original transcript of record in English from your current (home) country 5. Portfolio

● Graduate Institute of Automation and Control

Website	https://www.ntust.edu.tw/files/40-1126-1198.php?Lang=en
Contact person	https://www.admission.ntust.edu.tw/p/412-1052-8757.php?Lang=en
Program	Master's program (English-taught programs)
Required documents	1. Curriculum Vitae 2. Recommendation letter 3. Certificate of Enrollment from your current (home) country 4. Original transcript of record in English from your current (home) country 5. English proficiency test: IELTS 5.5 or its equivalent

● Department of Chemical Engineering
● Management Undergraduate Program

Website	https://www.ntust.edu.tw/files/40-1126-1198.php?Lang=en
Contact person	https://www.admission.ntust.edu.tw/p/412-1052-8757.php?Lang=en
Program	Bachelor/ Master/ Ph.D. program (English-taught programs)
Required documents	1. Curriculum Vitae 2. Recommendation letter 3. Certificate of Enrollment from your current (home) country 4. Original transcript of record in English from your current (home) country

● Graduate Institute of Color and Illumination Technology

Website	https://www.ntust.edu.tw/files/40-1126-1198.php?Lang=en
Contact person	https://www.admission.ntust.edu.tw/p/412-1052-8757.php?Lang=en
Program	Master/ Ph.D. program (English-taught programs)

Required documents	1. Curriculum Vitae 2. Recommendation letter 3. Certificate of Enrollment from your current (home) country 4. Original transcript of record in English from your current (home) country 5. Thesis Advisors Agreement Form 6. Study plan 7. English proficiency test: TOEIC 600 or its equivalent

● **Graduate Institute of Biomedical engineering**	
Website	https://www.ntust.edu.tw/files/40-1126-1198.php?Lang=en
Contact person	https://www.admission.ntust.edu.tw/p/412-1052-8757.php?Lang=en
Program	Master/ Ph.D. program (English-taught programs)
Required documents	1. Curriculum Vitae 2. Two Recommendation letters 3. Certificate of Enrollment from your current (home) country 4. Original transcript of record in English from your current (home) country 5. Thesis Advisors Agreement Form 6. Study plan 7. English proficiency test: TOEIC 700 or its equivalent 8. Master thesis 9. Research outcome or publications

Appendix: Language Proficiency Test Comparsion Chart

英語主要檢測參考對照表 English Proficiency Test Comparison Chart

CEFR Level 語言能力參考指標 (註 1)	CEFR Level Description 能力等級之綜合說明	托福 TOEFL (iBT)	托福 TOEFL (CBT)	雅思 IELTS	多益測驗 TOEIC	全民英檢 GEPT	劍橋大學英語能力認證分級測驗 (Cambridge Main Suite)	劍橋大學國際商務英語能力測驗 (BULATS)
A2(基礎級) Waystage	Can understand sentences and frequently used expressions related to areas of most immediate relevance (e.g. very basic personal and family information, shopping, local geography, employment). Can communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters. Can describe in simple terms aspects of his/her background, immediate environment and matters in areas of immediate need.	29	90	3	350	初級 (Elementary)	Key English Test (KET)	ALTE Level 1
B1(進階級) Threshold	Can understand the main points of clear standard input on familiar matters regularly encountered in work, school, leisure, etc. Can deal with most situations likely to arise whilst travelling in an area where the language is spoken. Can produce simple connected text on topics, which are familiar, or of personal interest. Can describe experiences and events, dreams, hopes & ambitions and briefly give reasons and explanations for opinions and plans.	42	137	4	550	中級 (Intermediate)	Preliminary English Test (PET)	ALTE Level 2
B2(高階級) Vantage	Can understand the main ideas of complex text on both concrete and abstract topics, including technical discussions in his/her field of specialization. Can interact with a degree of fluency and spontaneity that makes regular interaction with native speakers quite possible without strain for either party. Can produce clear, detailed text on a wide range of subjects and explain a viewpoint on a topical issue giving the advantages and disadvantages of various options.	71	197	5.5	750	中高級 (High-Intermediate)	First Certificate in English (FCE)	ALTE Level 3
C1(流利級) Effective Operational Proficiency	Can understand a wide range of demanding, longer texts, and recognize implicit meaning. Can express him/ herself fluently and spontaneously without much obvious searching for expressions. Can use language flexibly and effectively for social, academic and professional purposes. Can produce clear, well-structured, detailed text on complex subjects, showing controlled use of organizational patterns, connectors and cohesive devices.	83	220	6.5	880	高級 (Advanced)	Certificate in Advanced English (CAE)	ALTE Level 4
C2(精通級) Mastery	Can understand with ease virtually everything heard or read. Can summarize information from different spoken and written sources, reconstructing arguments and accounts in a coherent presentation. Can express him/herself spontaneously, very fluently and precisely, differentiating finer shades of meaning even in more complex situations.	109	267	7.5	950	優級 (Superior)	Certificate of Proficiency in English (CPE)	ALTE Level 5