

## Tuition and Fees Refunds Criteria Table

<b>Time of Leave of Absence or Voluntary Termination of Studies</b>	<b>Percentage of Tuition/Miscellaneous Fees Refunded</b>	<b>Notes</b>
1. Students who apply for leave of absence or voluntary termination of studies before or on the day of registration.	No payment required. Full refund for students who have paid the tuition and fees.	
2. Students who apply for leave of absence or voluntary termination of studies during the time period from the day after registration day to the day before classes begin.	Refund 2/3 of the tuition fees. Full refund of the miscellaneous fees.	If payment is calculated on the basis of credit hour fees plus basic tuition and fees or basic tuition and fees alone, then all of the credit hour fees will be refunded, along with 2/3 of the basic tuition and fees (or credit hour fees plus basic tuition and fees).
3. Students who apply for leave of absence or voluntary termination of studies during the time period from the first day of classes up until but not exceeding 1/3 of the semester.	Refund 2/3 of the tuition and miscellaneous fees.	If payment is calculated on the basis of credit hour fees plus basic tuition and fees or basic tuition and fees alone, then 2/3 of the credit hour fees will be refunded, along with 2/3 of the basic tuition and fees (or credit hour fees plus basic tuition and fees).
4. Students who apply for leave of absence or voluntary termination	Refund 1/3 of the tuition and miscellaneous fees.	If payment is calculated on the basis of credit hour fees plus basic

<p>of studies during the time period from the first day of classes past 1/3 but not exceeding 2/3 of the semester.</p>		<p>tuition and fees or basic tuition and fees alone, then 1/3 of the credit hour fees will be refunded, along with 1/3 of the basic tuition and fees (or credit hour fees plus basic tuition and fees).</p>
<p>5. Students who apply for leave of absence or voluntary termination of studies during the time period from the first day of classes exceeding 2/3 of the semester.</p>	<p>No refunds.</p>	

**Notes :**

1. The registration day, first day of classes, and calculation of the semester mentioned above should follow the announced academic calendar of each college/university. If the college/university does not set the day of registration, then the deadline for registration and paying tuition and fees will be the registration day.
2. For students who apply for leave of absence or voluntary termination of studies, the date of the leave or termination for purposes of calculating refunds should be the day the students (or parents) apply to the college/university officially for leave of absence or voluntary termination of studies. For students who are expelled from the university, the date of the expulsion should be the day that the official expulsion notice is received. However, if the student continues their studies while appealing the expulsion, then the official date of the expulsion should be the day that the student actually leaves the university.
3. Students who apply for leave of absence or voluntary termination of studies should complete the process of leaving school before the deadline set by the university. If the process is delayed for reasons for which the student is responsible, then the date for calculating refunds will be the day that the student actually leaves school.
4. Each college/university is not allowed to accept any fees before the scheduled starting date of the semester, as indicated on its official academic calendar.

## 專科以上學校學雜費退費基準表

教育部 106 年 4 月 19 日修正「專科以上學校學雜費收取辦法」

學生休、退學時間	學費、雜費退費比例	備註
一、註冊日（包括當日）前申請休退學者	免繳費，已收費者，全額退費	
二、於註冊日之次日起至上課（開學）日之前一日申請休、退學者	學費退還三分之二，雜費全部退還	其採學分學雜費或學雜費基數核算者，退還學分費全部、學雜費基數（或學分學雜費）三分之二
三、於上課（開學）日（包括當日）之後而未逾學期三分之一申請休、退學者	學費、雜費退還三分之二	其採學分學雜費或學雜費基數核算者，退還學分費、學雜費基數（或學分學雜費）各三分之二
四、於上課（開學）日（包括當日）之後逾學期三分之一，而未逾學期三分之二申請休、退學者	學費、雜費退還三分之一	其採學分學雜費或學雜費基數核算者，退還學分費、學雜費基數（或學分學雜費）各三分之一
五、於上課（開學）日（包括當日）之後逾學期三分之二申請休、退學者	所繳學費、雜費，不予退還	
<p>備註：</p> <p>一、表列註冊日、上課（開學）日及學期之計算等，依各校正式公告之行事曆認定之；學校未明定註冊日者，以註冊繳費截止日為註冊日。</p> <p>二、學生申請休學或自動退學者，其休、退學時間應依學生（或家長）向學校受理單位正式提出休、退學申請之日為計算基準日；其屬勒令退學者，退學時間應依學校退學通知送達之日為計算基準日。但因進行退學申復（訴）而繼續留校上課者，以實際離校日為計算基準日。</p> <p>三、休、退學之學生應於學校規定期限內完成離校手續；其有因可歸責學生之因素而延宕相關程序者，以實際離校日為計算基準日。</p> <p>四、各校不得於學校行事曆所定該學期開始日前預收任何費用。</p>		